

Canton Woman's Club

822 Market Avenue North
Canton, Ohio 44702
(330) 453-4802
CWClubManager@gmail.com

Assistant Cook, Part Time

We are looking for an experienced Cook who wants to supplement their income. We are a private club venue in an historical home catering to Club members and the public. Hours are 9:30 am to 1:30 pm three or four days a week. You are just an interview away from extra income! Respond to cwclubmanager@gmail.com

Job Duties

- Responsibility for food preparation and kitchen oversight of luncheons, and occasional dinners. The Cook will demonstrate a professional manner and attitude.
- Assume responsibility for cooking and baking proportions and presentation of all event-related food served.
- Follow the event-specific Function Sheets regarding menu selection and quantities.
- Obtain clarification from Kitchen Manager when questions arise concerning menus, recipes, etc.
- Work with Kitchen Manager concerning development of menus, recipes, etc.
- Ensure that kitchen and related areas are kept clean and free of clutter.
- Coordinate with Kitchen Manager the rotation of food in coolers, freezers, etc. Moving the oldest inventory to the front and using it first, etc.
- Maintain records as might be required regarding daily and weekly menus.
- Endeavor at all times to maintain necessary communications and promote harmony with Staff.
- Minimize or alleviate causes and conditions which might result in accidents or injuries to workers.
- Practice good personal hygiene and grooming, wearing required and suitable clothing.
- Work in accordance with food service laws. Maintain proper food handling.
- Help plate food during events.
- Other duties as assigned

Physical Requirements:

- Ability to push, pull, or lift up to 25-50 pounds using proper body mechanics.
- Ability to work standing, walking, or moving for 3-4 hours without needing to sit

Certification • ServSafe Level II (or a willingness to obtain it).